The Lorain County Auditor's Office is seeking a skilled Oracle DBA and Applications Specialist with strong IT administration experience to manage, support, and optimize Oracle Database 12c, Oracle E-Business Suite R12, and associated IT infrastructure. This role ensures the stability, security, and performance of Oracle systems while providing hands-on IT administration support across servers, storage, and enterprise systems.

Key Responsibilities

Oracle Database Administration (12c)

- Install, configure, upgrade, patch, and maintain Oracle Database 12c
- Monitor database performance and perform tuning and capacity planning
- Manage backup and recovery using RMAN
- Implement database security, user access controls, and auditing
- Troubleshoot database issues and perform root cause analysis
- Support high availability and disaster recovery solutions (Data Guard, RAC where applicable)

Oracle Applications (E-Business Suite R12)

- Install, configure, patch, and support Oracle E-Business Suite R12
- Manage application services, concurrent managers, and workflows
- Perform system cloning, environment refreshes, and migrations
- Apply AD, TXK, and application patches
- Troubleshoot application and integration issues
- Coordinate with functional and technical teams to resolve user issues

IT Administration & Infrastructure Support

- Administer and support Linux/Unix servers hosting Oracle systems
- Perform OS-level patching, security hardening, and system monitoring
- Manage user accounts, access controls, and permissions across IT systems
- Support virtualization, storage, and backup infrastructure
- Assist with network troubleshooting and coordination with network teams
- Maintain system documentation, configurations, and operational procedures
- Support audits, compliance requirements, and change management processes

Operational Support

- Provide on-call and after-hours support for critical systems
- Participate in disaster recovery planning and testing
- Proactively identify risks and recommend improvements
- Work closely with vendors and third-party support teams

Required Qualifications

- Bachelor's degree in IT, Computer Science, or equivalent experience
- Strong hands-on experience with **Oracle Database 12c**
- Proven experience supporting **Oracle E-Business Suite R12**
- Solid background in **Linux/Unix system administration**
- Experience with RMAN, performance tuning, and troubleshooting
- Understanding of enterprise IT infrastructure concepts
- Strong communication and documentation skills

Preferred Skills

- Oracle RAC and Data Guard experience
- Oracle Enterprise Manager (OEM)
- Oracle Cloud Infrastructure (OCI) or cloud exposure
- Scripting (Shell, SQL, PL/SQL)
- Oracle certifications (OCA/OCP)
- Experience with virtualization (VMware, KVM)
- Basic networking knowledge (TCP/IP, firewalls, load balancers)

Work Environment

- Enterprise production and non-production systems
- Cross-functional IT collaboration
- After-hours support for maintenance and incidents

Excellent health, dental, prescription drug and vision plan; paid vacation and sick days; outstanding retirement plan and longevity. For consideration, please email resume, including salary history and requirements to: auditor@lcauditor.com.